

DARA 2017: CVs and Personal Statements

CV: simple reminders

- 2 pages only - very neat layout
- Remember the person reading a pile of CVs probably builds up two piles
 - “left-hand” = “reject”
 - “right-hand” = “good and/or look again”
- First page should grab the reader with something(s) which are a highlight and a clear statement of ambition and or life goals.. (
- Skills should emphasise or prioritise those particularly relevant to ambition(s)
- Educational achievements best presented in neat tables
- (No need for several local languages if applying outside your own country.)

More general sources of CV advice

- <https://www.newscientist.com/article/mg19626276-900-graduate-special-how-do-i-write-a-scientific-cv/>
- <https://www.theguardian.com/careers/2016/jun/14/graduate-cv-template-how-to-write-first-resume>

Personal Statement Advice – at graduate level

- <https://www.prospects.ac.uk/postgraduate-study/masters-degrees/personal-statements-for-postgraduate-applications>
- <http://www.sussex.ac.uk/study/masters/apply/tips-for-masters/personal-statement>
- <http://www.bath.ac.uk/students/careers/find-further-study/statements/index.html>